



KEBBI STATE MINISTRY OF WATER RESOURCES & RURAL DEVELOPMENT

PROCEDURE FOR OBTAINING PERMISSION TO LAY/ALTER/EXTEND A PRIVATE WATER SUPPLY SERVICE FOR INDIVIDUALS & BUSINESSES

Guiding Laws & Regulation

In pursuant of the Provisions of the Kebbi State Water Board Edict, Section 7 of 1984

Kebbi State Administration, Collection of Revenue due to the State and local Government Councils and to establish the Relevant Administrative Structures Law No. 008, 2020. (Schedule II Pages 72 – 74)

All individuals and businesses seeking to obtain approval to connect to public water supply in Kebbi State can apply through the following process;

Step 1

Register your property using any of the channels below:

Register with any of the (9) Water Board Zonal Offices located at :

- **Birnin Kebbi:** No. 11, Abdullahi Fodio Road, Opposite Government Girls Secondary School Birnin Kebbi
234-7037354456; 08034397581
- **Argungu Area Office:** Sokoto Road opposite College of Education Argungu
- **Zuru Area Office:** Opposite ECWA Church, Along Rikoto Road, Zuru
- **Jega Area Office:** Along Yauri Road, Near PHCN Office, Jega
- **Aleiro Area Office:** Jega Sokoto Road Aliero
- **Arewa Area Office:** Borehole, Unguwar Zabarmawa, Kangiwa
- **Yauri Area Office:** Bank Road Unguwar Sarki Area, Yauri
- **Gwandu Area Office:** Uwar-Ruwa, GRA, Gwandu
- **Koko/Bagudo Area Office:** Rima, Yauri Road Koko

OR registration online via the link below;

New Water Supply Connection Registration

- Residential Water Connection (**RWCR**): <https://kebbistate.gov.ng/kebbi-state-e-channels> or <https://wb.kebbistate.gov.ng/documents-and-downloads/>
- Commercial Water Connection Registration(**CWCR**): <https://kebbistate.gov.ng/kebbi-state-e-channels> or <https://wb.kebbistate.gov.ng/documents-and-downloads/>
- Industrial Water Connection Registration (**IWCR**): <https://kebbistate.gov.ng/kebbi-state-e-channels> or <https://wb.kebbistate.gov.ng/documents-and-downloads/>

Altering/Extending Water Supply Connection

- Altering Water Supply Connection (**AWSC**): <https://kebbistate.gov.ng/kebbi-state-e-channels> or <https://wb.kebbistate.gov.ng/documents-and-downloads/>
- Extending Water Supply Connection (**EWSC**): <https://kebbistate.gov.ng/kebbi-state-e-channels> or <https://wb.kebbistate.gov.ng/documents-and-downloads/>

Step 2

Prepare the following relevant documents;

- Land Title documents
- NAFDAC Registration Certificate (**Commercial only**)
- Evidence of Corporate Affair Registration CAC (**For commercial**)
- Tax Clearance Certificate (TCC) and Tax Identification Number [TIN] (for all forms of business).
Visit/contact <https://irs.kebbistate.gov.ng/etax> for TCC and TIN

Step 3

Submit all relevant documents

Manual Submission

- Pay connection charges using any of the channels below:
(*see Registration charges in schedule II d-f, pg.73 & Connection charges (h) pg.74)
<https://kebbistate.gov.ng/administration-and-collection-revenue-due-stlg>
 - Any Commercial Bank in the State using the TSA KEBBI PAYDIRECT account.
 - Via PoS using a debit/credit card at the SBIR Customer Service Centres located at any of the (9) Kebbi State Water Board Zonal Offices.
- Submit the duly completed Registration form directly to the Zonal Officer of any of the Zonal offices (Zonal Offices address as in **Step 1** above).

Electronic Submission

- Complete registration online and upload all relevant documents via <https://wb.kebbistate.gov.ng/application-for-permission-to-lay-alter-extend-a-private-water-service/>
- Make payment using TSA Online payment platform via <tsa/paydirect/e-billings/remita/>

Confirmation of Application:

**Upon registering, applicants will instantly be issued a Receipt electronically.

** With a payment receipt, applicants should proceed to the Zonal Office for water connection

Processing Timeline

- Timeframe for processing submitted applications **within 48 hours** prior to the final stage for collection described in step 4 below

Step 4

Approval to connect to public water supply

- Successful applicants are issued Water Connection Certificate (WCC) immediately after Inspection within **48 hours** by the appropriate Zonal Officer.

For more information, enquiry, or complaints please contact the Water Board of the Ministry of Water Resources and Rural Development at No. 1, Murtala Mohammed Way, Birnin Kebbi **between 8:00 AM and 4 PM (Monday–Friday, excluding public holidays)** or contact us at info@kebbistate.gov.ng or 234-7037354456; 08034397581

Signed:
General Manager,
Kebbi State Water Board
25th October 2022