



**KEBBI STATE
URBAN DEVELOPMENT AUTHORITY
(KUDA)**

**PROCEDURE FOR OBTAINING RIGHT OF WAY (ROW) APPROVAL FOR OPTIC
FIBRE CABLE (OFC) PROJECT**

Guiding Laws & Regulation

In pursuant of the provisions of the Kebbi State Urban Development Authority Edict 1991

The Kebbi State Land use Regulations, 2022

The Law Establishing Kebbi State Geographic Information System Agency Law No. 002, 2022 and for other matters connected therewith.

Kebbi State Administration, Collection of Revenue Due to the State and local Government Councils and to Establish the Relevant Administrative Structures Law No. 002, 2020. (Pages 62 – 69).

All individuals and organizations seeking the Right of Way (ROW) in Kebbi State can apply for a ROW Certificate through the following process;

Step 1

Using any of the channels below;

Obtain the Right of Way (ROW) Application form for free from;

KUDA Head Office
Haliru Abdu Road
Near Kofa Sabuwa Roundabout,
Birnin Kebbi.
08039100295; 07069117651

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Step 2

Prepare all relevant documents.

To process your application for ROW Certificate, the following documents are required:

- Environmental Impact Assessment Report EIA OR to get one visit the *Office of the General Manager, Kebbi State Environmental Protection Authority, Haliru Abdu Secretariat Complex, Birnin Kebbi, Kebbi State Phone no: 0803480399*
- Site Analysis Report (SAR)
- Current personal income tax clearance certificate OR Visit/contact [Kebbi State Harmonized E-Tax Portal \(kb.gov.ng\)](http://kb.gov.ng) for TCC and TIN.
- Certificate of Incorporation is required in the case of corporate bodies
- An accepted feasibility study
- Copy of Memorandum and Articles of Association of the company (in the case of corporate bodies) among other conditions.

Step 3**Pay all applicable charges & Submit Application Form**

S/N	Charge/Fee	Amount (N)	Collecting Agency	Billing Agency
1	Environmental Impact Assessment EIA	20,000.00	SBIR	KESEPA
2	Sanitation Fee		”	KESEPA
3	Reclamation Fee		“	KUDA
4	Development Charges @ N145.00/metre		“	KUDA
5	Inspection Fee		“	KUDA
TOTAL				

Manual Submission

- Pay the applicable charges using any of the available payment channels:
 - Any Commercial Bank in the State using the TSA KEBBI PAYDIRECT account.
 - Via PoS using a debit/credit card at the SBIR Customer Service Centre terminal at KUDA Head Office located at Haliru Abdu Road, Near Kofa Sabuwa Roundabout, Birnin Kebbi.
- Submit the duly completed Application Form directly to;
 - KUDA Haliru Abdu Road, Near Kofa Sabuwa Roundabout, Birnin Kebbi together with the following documents;
 - Evidence/proof of payment of applicable fee & charges
 - All applicable documents detailed in Step 2 above.
- Make payment using TSA Online payment platform via [Pay a biller \(remita.net\)](http://Pay a biller (remita.net))

Confirmation of Application:

**Upon Submission of your application, applicants will be provided a unique Application Reference Number and an Acknowledgement Letter that carries the file number for the application by KUDA.

Processing Timeline

- Submitted applications for ROW will be processed **within 10 Working Days** prior to the final stage for collection described in step 4 below.

Step 4**Collection of Right of Way (R of W) Certificate**

- Successful applicants are notified via text, call or email within 5-10 working days.
- Successful applicants will receive an Offer Letter of (R of W), an invoice for the final bill and an Acceptance Letter indicating the Service Level Agreement SLA.
- Return signed Acceptance Letter with evidence of payment of all fees to KUDA at Haliru Abdu Road, Near Kofa Sabuwa, Birnin Kebbi
- All successful applicants will be notified within **12 working days** via phone call or e-mail to collect their Right of Way (C of O) Certificate. Collection shall be at the KUDA Head Office at Haliru Abdu Road, Near Kofa Sabuwa Roundabout, Birnin Kebbi
- Where an applicant has not been notified of a successful application within the first 10 working days, he/she should please contact KUDA located at Haliru Abdu Road, Near Kofa Sabuwa Roundabout, Birnin Kebbi, or contact 234-8039100295 or the Ministry of Lands, Housing & Urban Development situated on the 2nd Floor Phase II, Gwangangwaji Secretariat Complex Birnin Kebbi or call 234-8034403440

For more information, enquiry, or complaints please contact KUDA Customer Service located at Haliru Abdu Road, Near Kofa Sabuwa Roundabout, Birnin Kebbi between 8:00 AM and 4 PM (Monday–Friday, excluding public holidays) or contact us at info@kebbistate.gov.ng OR 08039100295; 07069117651

Signed:

Permanent Secretary,

Kebbi State Ministry of Lands, Housing & Urban Development

21st October 2022