

**KEBBI STATE 2023 BUSINESS ENABLING REFORM ACTION PLAN (BERAP) PROGRESS REPORT**

| KEBBI STATE 2023 BUSINESS ENABLING REFORM ACTION PLAN (BERAP) |   |  |   |   |   |  |                    |                    |  | PROGRESS REPORT   |  |   |
|---|---|--|---|---|---|--|--------------------|--------------------|--|---|--|---|
| SN  | Business Enabling Reform Areas  | Reform Objectives  | Action Steps  | Description and Key Targets   | Responsible MDA                                       | Contributing MDAs  | Budget             | Planned Start Date | Planned End Date   | Status  | Description of status  | Next Steps  |
| 1   | Increase transparency of official fees and procedures   | To increase transparency, convenience and reduce cost of doing business  | Identify procedures in land administration and business registration for automation   | Enable online application, processing and certification of a minimum of Five (5) regulatory requirement to ensure convenience, transparency and accountability to property owners, small, medium and large businesses and the general citizen                 | Keppi Investment Promotion Agency (KIPA)              | Ministry of Commerce, Ministry of Works, Keppi State Water Board, Keppi State Urban Development Agency, Keppi State Environmental Promotion Agency (KESPEA),           | 1,500,000.00       | 1st March 2023     | 31st March 2023  | Done  | Five MDAs have published online regulatory requirements for services<br>- This reform has enhanced transparency of regulatory processes in Keppi State<br><br>Keppi State Urban Development Agency - <a href="https://www.keppistate.gov.ng/sites/default/files/KEBBI%20STATEN%20ADVERT%20AND%20SIGNAGE%20PERMIT.pdf">https://www.keppistate.gov.ng/sites/default/files/KEBBI%20STATEN%20ADVERT%20AND%20SIGNAGE%20PERMIT.pdf</a><br><br>Ministry of Works - <a href="https://www.keppistate.gov.ng/sites/default/files/PROCEDURE%20FOR%20VEHICLE%20INSPECTION%20UPDATE%202023.pdf">https://www.keppistate.gov.ng/sites/default/files/PROCEDURE%20FOR%20VEHICLE%20INSPECTION%20UPDATE%202023.pdf</a><br><br>Ministry of Commerce - <a href="https://www.keppistate.gov.ng/sites/default/files/KEBBI%20Business%20Premises%20Registration%202023_0.pdf">https://www.keppistate.gov.ng/sites/default/files/KEBBI%20Business%20Premises%20Registration%202023_0.pdf</a><br><br>Keppi State Water Board: <a href="https://www.keppistate.gov.ng/sites/default/files/KEBBI%20Business%20Premises%20Registration%202023_0.pdf">https://www.keppistate.gov.ng/sites/default/files/KEBBI%20Business%20Premises%20Registration%202023_0.pdf</a><br><br>Keppi State Environmental Promotion Agency (KESPEA) - <a href="https://keppistate.gov.ng/sites/default/files/PROCEDURE%20FOR%20H%20UPDATE%202023.pdf">https://keppistate.gov.ng/sites/default/files/PROCEDURE%20FOR%20H%20UPDATE%202023.pdf</a> | Not applicable  |
| 2   | Improve the provision of public goods infrastructure  | To increase public participation in public goods infrastructure development  | Develop a Public Private Partnership Policy Framework   | A Public Partnership Policy document approved and signed by the State Executive Council and widely disseminated to the public   | KIPA  | Ministry Justice, Ministry of Budget and Economic Planning   | 5,000,000.00       | 1st March 2023     | 2nd May 2023   | Done  | Keppi State now has a PPP guideline (Keppi State PPP Guidelines 2023) approved by the State Exco   | Not applicable  |
| 3   | Financing Small and Medium Enterprise and Industrial Development                                    | To increase efficiency in governance and improve revenue generation  | Repeal the Law establishing the Keppi Investment & Property Company Limited (KIPCL) and Re-enact bill for the establishment of the Keppi State Asset Management Company (KESAMCO) | Involves the conversion of KIPCL into an asset management company designed as an SME long-term credit financing company for industrial development and empowered to develop an Asset Register and champion the management of all government assets profitably | Ministry of Justice                                   | Keppi House of Assembly (KHIA), Secretary to the State Government, Ministry of Budget & Economic Planning, Ministry of Commerce, Ministry of Finance & Head of Service | 35,000,000.00      | 17th July 2023     | 16th October 2023  | -- Ongoing<br>-- The law, when passed, will improve internally generated revenue for the State  | -- Implementation was impacted by the change in Administration.<br>-- A bill to establish the Keppi Investment & Property Company Limited (KIPCL) and Re-enact bill for the establishment of the Keppi State Asset Management Company (KESAMCO) has been forwarded to the State Exco for consideration and approval  | Ministry of Justice to review bill and forward same to the State Exco for consideration and approval.<br>Once approved, the bill will be forwarded to the State House of Assembly for passage |
| 4   | Improve governance, administration & revenue generation   | To increase efficiency in governance and generate optimal revenue generation   | Develop a legal framework for establishing the Business Premises & Signage Permit Agency (BPSPA) and seek legislation   | An agency established with the mandate to generate a set target revenue   | Ministry of Justice                                   | KHIA, Ministry of Budget and Economic Planning, Office of the Head of Service, Min   | 5,000,000.00       | 18th July 2023     | 1st October 2023   | Suspended   | The new Administration has decided to retain the signage and advert functions in Keppi State Urban Development Agency  | Not applicable  |
|   |   |  | Review the State Revenue Law No. 008, 2022  | Involves the service of consultants in collaboration with an inter-ministerial committee to review the State revenue Law to meet international best practices   | Ministry of Justice, KHIA                             | Ministry of Justice, Budget and Economic Planning, Commerce & Industry   | 3,500,000.00       | 1st November 2023  | 16th November 2023   | -- Ongoing<br>-- The law, when passed, will improve internally generated revenue for the State  | -- Implementation was impacted by the change in Administration.  | -- Drafting of a new bill to commence in August 2024, following which it will be approved by the State Exco and sent to the House of Assembly for passage                                     |
|   |   |  | Submit Three (3) draft Bills (KESAMCO, BPSPA & the State Revenue Law No. 008, 2022) for Legislation   | 3 draft Bills submitted to the KHIA for legislation, Assented by the Governor and widely disseminated published on the State official website   | Ministry of Justice                                   | Ministry of Budget & Economic Planning, Ministry of Information Communications   | 200,000.00         | 15th November 2023 | 16th November 2023   | -- Ongoing<br>-- The law, when passed, will improve internally generated revenue for the State  | -- Implementation was impacted by the change in Administration.<br>-- A bill to establish the Keppi Investment & Property Company Limited (KIPCL) and Re-enact bill for the establishment of the Keppi State Asset Management Company (KESAMCO) has been forwarded to the State Exco for consideration and approval  | Ministry of Justice to review bill and forward same to the State Exco for consideration and approval.<br>Once approved, the bill will be forwarded to the State House of Assembly for passage |
|   |   |  | Develop an operating model and strategy   | Identify and employ the service of consultants to develop a strategy and an operational model for KESAMCO & BPSPA   | Budget & Economic Planning                            | Ministry of Commerce   | 5,000,000.00       | 17th November 2023 | 16th November 2023   | -- Not Started<br><br>-- The model and strategy will provide a framework for the management of assets owned by Keppi State Government | A model can only be developed upon the establishment of KESAMCO  |   |
|   |   |  | Establish Agency (KESAMCO)  | Physical Structure, furnished and equipped for effective service delivery established   | Budget & Economic Planning                            | Ministry of Works, Office of the Head of Service   | 100,000,000.00     | 1st July 2023      | 31st December 2023   | -- Not Started<br><br>-- The agency will ensure proper management of the assets owned by Keppi State Government                       | Securing and furnishing of office space can only begin following the passage of the KESAMCO act  |   |
|   | Recruit and identify capacity needs of Staff  | Identify and employ the service of consultants to undertake Staff capacity need assessment.                                | Head of Service   | Secretary to the Government - Ministry of Finance   | 2,500,000.00  | 1st November 2023  | 16th November 2023 |                    | Deliverable can only begin following the passage of KESAMCO bill |   |  |   |
|   | Staff Training  | Recruited Staff are trained on the basis of their capacity needs   | Head of Service   | Secretary to the State Government   | 5,000,000.00  | 14th December 2023   | 22nd December 2023 |                    | Deliverable can only begin following the passage of KESAMCO bill |   |  |   |
| 5   | Improve the provision of public goods infrastructure  | To increase public participation in public goods infrastructure development  | Develop a Public Private Partnership Policy Framework   | A Public Partnership Policy document approved and signed by the State Executive Council and widely disseminated to the public and investors   | Keppi Investment Promotion Agency (KIPA)              | Ministry Justice, Ministry of Budget and Economic Planning, Keppi State House of Assembly  | 5,000,000.00       | 1st Feb. 2023      | 2nd April 2023   | Done  | Keppi State now has a PPP policy document approved by the State Exco   | Not applicable  |
| 6   | Process optimization and reengineering in five key MDAs   | To increase efficiency, reduce cost of doing business and ensure timely processing of all licences/permits                 | Identify current regulatory processes for mapping in five key business regulatory areas   | Business regulatory process mapping signed off by all included MDAs and approved by the relevant authority  | Min. of Commerce, Min. of Lands, Housing & Urban Dev. | Keppi Urban Dev. Authority, Min. of Justice, KESPEA  | 6,000,000.00       | 1st March 2023     | 31st July 2023   | Done  | Five MDAs have published online regulatory requirements for services<br>- This reform has enhanced transparency of regulatory processes in Keppi State   | Not applicable  |
| 7   | Retaining investors and businesses  | To monitor investor sentiment and instituted as an appropriate response mechanism to deal with issues raised by businesses | Embark on annual business retention survey to identify investor challenges  | Develop, administer and analyze a structured questionnaire to the investor community  | Keppi Investment Promotion Agency (KIPA)              | Min. of Commerce, Chamber of Commerce  | 1,500,000.00       | 1st April 2023     | 31st August 2023   | -- Ongoing<br>-- The survey, when completed, will deepen investor services in the State   | -- Implementation was impacted by the change in Administration.<br>-- A draft methodology for the survey has been developed  | -- Finalize methodology<br>-- Secure KIPA board approval<br>-- Administer survey  |
| 8   | Improve communication and reduce information asymmetry between the State and the investor community | To manage the flow and reliability of information  | Initiate and organize investor quarterly forum  | Enhance the business environment as well as retain and deepen commitments made with existing investors in the State   | Keppi Investment Promotion Agency (KIPA)              | Min. of Commerce, Chamber of Commerce  | 2,000,000.00       | 12th March 2023    | 12th April 2023  | -- Ongoing<br>-- Quarterly fora will improve investor confidence in the State and minimize information asymmetry in the State         | -- Implementation was impacted by the change in Administration.  | -- Secure KIPA board approval   |